

REENROLLMENT NOTIFICATION



Please complete this form and return it with appropriate fees to the BAIS office on or before **Friday, March 3, 2017**. Your child's reenrollment for the **2017-2018** school year is secure when this form and the accompanying payment are received. Payment can be made by bank transfer or cash to the finance office.

Please note after March 3, 2017 your child's seat in class is no longer secure. Some classes are close to their student limit, so please reenroll promptly to ensure your student's seat. The 7,000,000 IDR non-refundable reenrollment deposit will be applied towards the student's fall 2017 tuition. After March 3, 2017, only 5,500,000 IDR of the 7,000,000 IDR deposit will be applied towards the student's fall 2017 tuition.

We appreciate your support! If you have any questions, please stop by the office at any time.

NAME AND GRADE OF CHILD(REN) ATTENDING BAIS

			Re-enroll	Withdraw
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
Last	First	Current Grade		
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
Last	First	Current Grade		
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
Last	First	Current Grade		

CONTACT INFORMATION

Family Name: _____

Address: _____

Home Phone: _____

Work Phone: _____

Father	_____	Mother	_____
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Cellular Phone: _____

Father	_____	Mother	_____
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Email: _____

Father	_____	Mother	_____
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PLEASE CONTINUE ON THE REVERSE SIDE IF YOU ARE REENROLLING

EMERGENCY CONTACT INFORMATION

This information will be used only if the parents/guardians are not available or cannot be contacted.

Name: _____

Relationship: _____

Home phone: _____ Work Phone: _____

Cell Phone: _____ Cell Phone: _____

ID CARD REQUEST FORM

H: Helper
D: Driver
O: Other family member

Please make an ID card for each of the following:

1. _____ H D O
2. _____ H D O
3. _____ H D O
4. _____ H D O

PICK UP APPROVAL FORM (ELEMENTARY STUDENT ONLY)

Parents are able to choose to have their elementary students picked up from the classroom, from the curb in front of the school, or walk home. All elementary students must be picked up by an approved adult between 2:45 - 2:55 p.m. Teachers will only release a student (preschool – grade 5) to an adult that is noted on this form. For safety and supervision purposes, elementary students cannot be released to older brother and/or sisters. Throughout the year, the office needs to be notified in writing or through a phone call if the information needs to change at any time.

My child will be picked up at their classroom each day Yes No

My child will be picked up at “the curb” each day (in front of the school) Yes No

My child is permitted to walk home after school each day Yes No

2017 – 2018 BAIS CAR TAG

We provide free tag for the first two cars per family, additional car tags are available for Rp. 5,000 each. Only cars registered with the school will be allowed to enter the campus.